



March 28, 2023

Special Meeting

Delaware Fitness Center – 6:30 p.m.

Attendees – Fairlight Zimmerman, Secretary; Barbara Prendergast, District 2 Rep.; Doug Rossi, District 3 Rep.; Heather Brooks, District 6 Rep.; Lauren Zimmerman, District 8 Rep.

Community Members – Megan Brozek, Paola Joswick, Jan Nemeth, Tanvi Rastogi, Ankit Kumar, Mary Bailey, Ela Mandell, Hoa Nguyen, Rebecca Down, Donna Francisco, Kristine Anderson, Janet Mansoor and Brett Lenderman

The purpose of this special meeting was to vote in board members including 8 district representatives.

- President – open
- Vice President – open
- Treasurer – Fairlight Zimmerman
- Secretary – Heather Brooks
- District 1 Representative (Gingerwood Ct.) – open
- District 2 Representative (Mermaid Blvd.) – Barbara Prendergast
- District 3 Representative (Mermaid Blvd.) – Doug Rossi
- District 4 Representative (Pepper Ridge Ct.) – open
- District 5 Representative (S. Raintree Ct.) – Diana Boggs
- District 6 Representative (Tupelo Turn) – open
- District 7 Representative (N. Tupelo Turn) – open
- District 8 Representative (S. Tupelo Turn) – Lauren Zimmerman

The meeting started by introducing the current board members and district representatives –

- Fairlight Zimmerman – current Secretary; lives on S. Tupelo Turn; nominated for Treasurer
- Heather Brooks – current District 6 Representative; manages the Pepper Ridge website page & Cheddar Up, our online due payments; lives on Tupelo Turn; nominated for Secretary
- Lauren Zimmerman – current District 8 Representative; Facebook Administrator; lives on S. Tupelo Turn; nominated for District 8 Representative
- Barbara Prendergast – current District 2 Representative; lives on Mermaid Blvd; nominated for District 2 Representative
- Doug Rossi – current District 3 Representative; lives on Mermaid Blvd; nominated for District 3 Representative
- Diana Boggs was unable to attend the meeting, but was introduced in her absence as the Vice President and Acting Treasurer; nominated for District 5 Representative

Some of the attendees were interested in open positions, but wanted some information about each position. We started with the District Representatives. District Representatives will represent the district they live in by voting at Executive meetings and handing out newsletters to the 22-27 homes in their respective districts. They will be the voice for their neighbors. We reviewed each of the following open districts and asked if anyone in that district was interested in becoming their district representative –

- District 1 Representative (Gingerwood – 22 homes) – Hoa Nguyen before the meeting had inquired about the position. He volunteered to hand out the reminder newsletters. Brett Lenderman also volunteered to help with this district.
- District 4 Representative (Pepper Ridge Ct. – 24 homes) – There were no community members from this district that were in attendance; Megan Brozek from S. Tupelo Turn volunteered to help hand out newsletter in this district.

- District 6 Representative (Tupelo Turn – 24 homes) – During the meeting there were no volunteers for District 6; Heather Brooks was going to continue to assist with this district; after the meeting Tanvi Rastogi volunteered to hand out newsletters in this district.
- District 7 Representative (N. Tupelo Turn – 25 homes) – Kristine Anderson volunteered for District 7 Representative

We reviewed the positions of the four officers according to the Pepper Ridge Civic Association By-laws –

- Secretary – Shall keep a record of all proceedings, including the Executive Committee meetings of the Association and shall attend to all correspondence. He/she shall issue notices to members as may be required and perform such other duties as may appertain to his office. He/she shall also be responsible for taking attendance at all meetings and keeping up-to-date lists of residents in the community and of membership. District Representatives will assist the Secretary in these duties.
- Treasurer – Shall be the custodian of all money belonging to the Association and shall be authorized to pay all appropriate debts not to exceed \$25.00 per month, unless specifically budgeted. The Treasurer shall keep an accurate record and account of all receipts and payments, including dues from members and shall present a statement of the sums at each regular meeting.
- Vice President – Shall assume all general and specific duties of the President in his absence. He/she shall perform other duties as may be assigned to him by the President. He/she shall assume the unexpired term of the President should this office become vacant.
- President – Shall preside at all meetings and shall establish and appoint committees, subject to the Executive Committee approval, deemed necessary. In the Treasurer's absence he/she shall also have the power to sign Association checks in accordance with the rules governing the Treasurer.

In addition it was mentioned that the Association works together as a team. The responsibility to attend to the needs of the neighborhood does not fall on one person. The Association is also here to listen to the ideas of our neighbors and pass it on to the rest of the community such as the Evergreen Waste discount and McDonald Lawn and Landscaping discount when only ten residents sign up. We are looking for a contractor to offer a discount on driveways.

We took a vote on each of the positions and as of today, March 28th our current slate of officers are as follows-

- President – remains open
- Vice President – remains open
- Treasurer – Fairlight Zimmerman
- Secretary – Heather Brooks
- District 1 Representative – Hoa Nguyen; Brett Lenderman volunteers to help
- District 2 Representative – Barbara Prendergast
- District 3 Representative – Doug Rossi
- District 4 Representative – remains open; Megan Brozek volunteers to help
- District 5 Representative – Diana Boggs
- District 6 Representative – remains open; Tanvi Rastogi volunteers to help
- District 7 Representative – Kristine Anderson
- District 8 Representative – Lauren Zimmerman

We thanked everyone for attending. Without their attendance we would not have been able to vote in our officers and representatives. We will continue to work on filling these positions to have a full board.

An email will go out to our representatives and volunteers to discuss a spring cleanup.

The meeting concluded approximately at 7:30 p.m.